



**ELIZABETH COBB  
MIDDLE SCHOOL**

Excellence  
Character  
Purpose

## **Cell Phone & Electronic Devices Policy & Procedures**



### **Campus-Wide All Locations (9:25 am – 3:50 pm)**

Beginning at **9:25 am** until the last bell rings at **3:50 pm**, all student cell phones and electronic devices **must be turned off and stored in their backpack**. Students who violate this policy shall be subject to established disciplinary measures. School employees shall confiscate any cell phone or electronic device visible, heard or used during the instructional day. All confiscated phones or electronic devices will be turned in to the Main Office, labeled with the student's name.

### **\*\* Important Notes & Procedures \*\***

**Wireless HEADPHONES/EAR PLUGS are NOT PERMITTED on School Grounds.**

**All confiscated cell phones and/or other electronic devices must be picked up from the Main Office. Parent/Guardians or any person listed on the student's Emergency Report Form will be permitted to pick up the items. Proper ID will be required for pick up. NO EXCEPTIONS.**

**Multiple violations of this policy will result in the issuance of a Disciplinary Office Referral.**